



SEPTEMBER 2020

# HOUSTON FEDERAL EXECUTIVE BOARD

Emergency Preparedness

Workforce Development and Recognition

Strategic Partnerships

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## THANK YOU TO OUR OUTGOING BOARD MEMBERS *by Chair, Mark Winchester*

The Houston FEB would also like to congratulate two individuals who lived by example and were truly Officers of the U.S. Constitution, Ms. Gloria Gibson-White and Mr. Greg Motl, who recently retired this past month.

Both Ms. Gibson-White and Mr. Motl set the example for leadership, for community service and service for country. Ms. Gibson-White and Mr. Motl accomplished these efforts through their respective agency, the Internal Revenue Service (IRS) and Federal Aviation Administration (FAA) and through volunteering, which included the Houston Federal Executive Board.

The Houston Federal Executive Board congratulates Ms. Gibson-White and Mr. Motl in their retirement, thanking them for their selfless service to the Houston Federal Executive Board and Policy Council!

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*Thank You!*

for your service!



Ms. Gloria Gibson-White



Mr. Greg Motl

# Official Period of Solicitation is September 21, 2020 - January 15, 2021



## OPM Memorandum of Support Released - [See full Memo Here](#)

**Your active and visible leadership is critical to a successful campaign.** With your help, we can assure those campaign workers in your organization reach every Federal employee to let them know how they can make a monetary contribution and pledge volunteer time to support organizations that help people in need. This is important since employees are more likely to participate in the program if they are asked. **Please encourage CFC leaders among your employees to serve** on/in other leadership positions such as Local Federal Coordinating Committee Members, **\*Loaned Executives, \*Campaign Coordinators,** and Key Workers during and after the annual solicitation period. These positions are often a great way to develop professional skills, such as public speaking, financial accountability, and expertise in building public-private sector partnerships. Leadership and service within the CFC can help augment the knowledge, skills, and abilities required to advance to more senior-level positions and eventually, into Senior Executive Service positions.

### **ACTION ITEM** – *Notify CFC of your Agency Volunteer Names today:*

**\*Campaign Coordinators (CC)** - If you haven't sent your name in to our local CFC Zone, **do so now, as training will be provided in the coming weeks.** Be sure to recruit people who are eager to participate and interested in being a part of this historic opportunity to make an incredible difference in our community. **Coordinator welcome kits are being ordered and shipped soon, so get your coordinator names sent in today.** Coordinator Names should be sent to **Rosemary Henley** at [texasgulfcoastcfc@maguireinc.com](mailto:texasgulfcoastcfc@maguireinc.com)

**\*Loaned Executives (LE)** - A federal detail opportunity that allows an employee to enhance leadership skills through active public service. This year **LE's have access to a No-cost Leadership Training – the Emerging Leaders Civic Advancement Program.** This program is aligned with the ECQ qualifications, and being provided by nationally recognized leadership trainers. For more information, or to nominate a Loaned Executive contact **Jen Howard** at [jhoward@txgives.org](mailto:jhoward@txgives.org)





# Public Service Recognition Award Winners

*Introduction by Chair, Mark Winchester*

It has been nearly one month since the Houston Federal Executive Board celebrated The 2020 Public Service Award Ceremony. The keynote speaker was Mr. Gregory Motl and the Chair for Public Service Award was Ms. Valerie Coleman.

Enclosed below are some excerpts from Mr. Motl's keynote speech:

- “That is why it is so important that we all gather together as colleagues and teammates from across all federal agencies – to share in our commonality and our sense of mission.”
- “You can lead from where you are today by the example you set in the position that you have.”
- “As federal employees, we are Officers of the U.S. Constitution.”

Mr. Motl recognized the following federal employees who were nominated for Public Service Awards, connecting the U.S. Constitution to the corresponding nomination and federal agency:

- **We establish Justice:** Vernon Gardner, Roy Wilkerson, *Equal Employment Opportunity Commission*
- **We insure domestic Tranquility:** Maria Maldonado-Rivera, John Daigle, Shannon Klimple, *Department of Homeland Security*
- **We provide for the common defense:** Colonel Matthew Barker, *United States Air Force*; Captain Kevin Oditt, *United States Coast Guard*
- **We promote the general welfare:** Valencia Narcisse, *Department of the Treasury*; Alma Hernandez, *Federal Emergency Management Administration*; Abigail Gonzalez, *Small Business Administration*; Oluchi Nwokocho, *US Department of Housing and Urban Development*

And collectively, directly through our work, **we all secure the Blessings of Liberty!**



# ...and the winners are...



**Takeda Parker-Bradford, TSA  
Administrative Excellence  
Award Winner**



**Alfred West  
CFC Volunteer  
Award Winner**



**Roy Wilkerson, EEOC  
Community Service  
Award Winner**



**Alma Hernandez, FEMA  
Customer Service  
Award Winner**



**Juan Sanchez, TSA  
Leadership Excellence  
Award Winner**



**John Daigle, TSA  
Supervisor/Team Lead  
Award Winner**



**Houston Travel  
Coordination Unit  
Team Excellence  
Award Winner**



**H-2A Investigation Team  
Legal/Law Enforcement  
Award Winner**



**Houston HUD's FPM Team  
Interagency Collaboration Award Winner**



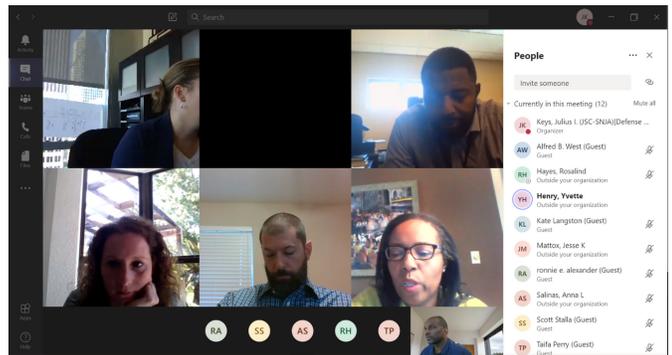
**Juan Sanchez, TSA  
Outstanding Public Servant of the Year**

# UPDATES

## 2020 Leadership Academy

The Leadership Academy is a quarter of the way through this year's program. This year is unique due to COVID-19, as we have had the first three sessions virtually via Microsoft Teams with the Department of Commerce, Small Business Administration, Department of Labor, and Federal Protection Services. During each session, the Leadership Academy Class is given briefing on the agency's mission, how the mission is accomplished, leadership challenges, and how leadership challenges are met within the Federal Government.

**SESSION I was held on June 17th, 2020, with Mrs. Nyamusi Igambi, U.S. Department of Commerce (DOC).** Mrs. Igambi briefed the class all about how the DOC promotes job creation and economic growth by ensuring fair and reciprocal trade, providing the data necessary to support commerce and constitutional democracy, fostering innovation, helping negotiate bilateral trade agreements, and enforcing laws that ensure a level playing field for American businesses and workers. During the afternoon session, we met with **Mr. Mark Winchester (Valerie Maher and Miguel Ruiz), Small Business Administration (SBA)**, where the class was introduced to SBA and how they help "Americans Achieve the Dream of Small Business Ownership" by providing counseling, contracting, capitol, and crisis help. Of special note, SBA helped many small businesses with COVID-19 by assisting them with their Economic Injury Disaster Loan and Payroll Protection Program applications.



**SESSION II was held on July 22, 2020, with Mrs. Rebecca Hanks, Department of Labor's Wage and Hour Division (WHD)** where the class was educated all about how they enforce federal minimum wage, overtime pay, recordkeeping, and child labor requirements of the Fair Labor Standards Act. WHD also enforces the Migrant and Seasonal Agricultural Worker Protection Act, the Employee Polygraph Protection Act, the Family and Medical Leave Act, wage garnishment provisions of the Consumer Credit Protection Act, and a number of employment standards and worker protections as provided in several immigration related statutes. During the evening session, we met with **James Shelton, DOL's Occupational Safety and Health Administration (OSHA) division**. Mr. Shelton gave an overview of OSHA mission, which is to ensure safe and healthful working conditions for working men and women by setting and enforcing standards and by providing training, outreach, education and assistance. The class reviewed various safety issues with manholes, ladders, etc. in the workplace and reviewed how OSHA resolved them.

**SESSION III was held on August 19th, 2020, with Mr. James Thibeaux, Federal Protection Service (FPS)**, who gave a briefing about FPS's mission to protect federal buildings, federal employees and contractors, and visitors to federal facilities. He informed the class about their services, which include conducting facility security assessments; responding to crimes and other incidents to protect life and property; and detecting, investigating, and mitigating threats. Of special note, FPS has been working around the clock to guard against protests in Houston, Portland, and many other locations where Federal building has been targeted by protesters.

### The upcoming sessions are with:

Treasury Inspector General for Tax Administration (TIGTA)  
National Aeronautics and Space Administration (NASA)  
Transportation Security Agency (TSA)  
Federal Detention Center  
National Oceanic and Atmospheric Administration  
Social Security Administration and  
Environmental Protection Agency

# UPDATES

## Emerging Leaders Program

The Emerging Leader program had its first session take place on August 20, 2020. The session included a panel discussion on "Leadership Exploration" led by Dr. Kim Nugent, Owner of Kim Nugent Enterprises. Panelists included Kathleen Kruchten (IRS), Juan Sanchez (TSA), James J. Thibeaux (DHS/FPS), and Rayford O. Irvin (EEOC). Each spoke on their experience in leadership roles and provided advice to the attendees.



Dr. Kim Nugent  
*Kim Nugent Enterprises*



Kathleen Kruchten  
*IRS*



Juan Sanchez  
*TSA*



James Thibeaux  
*DHS/FPS*



Rayford Irvin  
*EEOC*

## Upcoming Sessions Include:

### ***Understanding Yourself & Others***

September 17, 2020 | **Presenter:** Tim Jeffcoat

### ***Emotional Intelligence***

October 15, 2020 | **Presenter:** Tim Jeffcoat

### ***How to do More***

November 19, 2020 | **Presenter:** Tim Jeffcoat

### ***Persuasion and Presentations***

December 10, 2020 | **Presenter:** Natalie Saiz

### ***Developing and Leading Teams***

January 21, 2021 | **Presenter:** Natalie Saiz

### ***Putting it All Together***

February 18, 2021 | **Presenter:** Dr. Kim Nugent

# UPCOMING EVENTS

## LEADERSHIP TRAINING

SEPTEMBER 14-15, 2020  
9:00 AM CST

**Leadership Training**  
09.14.2020 | 9 AM CST

## CONFLICT NEGOTIATIONS FOR FEDERAL EXECUTIVES

SEPTEMBER 15-17, 2020

**Conflict Negotiations for Federal Executives**  
09.15.2020

## ENGAGING AND ENCOURAGING EMPLOYEES

SEPTEMBER 21-22, 2020  
8:30 AM EST

**Engaging and Encouraging Employees**  
09.21.2020 | 8:30 AM EST

## WHAT'S IN YOUR FEDERAL RETIREMENT WALLET

SEPTEMBER 22-23, 2020  
10:00 AM EST

**What's in YOUR Federal Retirement Wallet**  
09.22.2020 | 10 AM EST

## TEAM DEVELOPMENT

SEPT. 28-OCT. 1, 2020  
8:30 AM EST

**Team Development**  
09.28.2020 | 8:30 AM EST

## K0548: CONTINUITY OF OPERATIONS (COOP) PROGRAM MANAGERS COURSE

SEPT. 29-OCT. 2, 2020  
10:00 AM EST

**K0548: COOP Managers Course**  
09.29.2020 | 10 AM EST

# Welcome to our New Board Members!

- **Kathleen Kruchten**, *Internal Revenue Service*
- **Veronica Holmes**, *Federal Aviation Administration*
- **Col. Matthew Barker**, *U.S. Air Force*
- **Andre Harris**, *Federal Aviation Administration*
- **Daniel Costello**, *National Aeronautics & Space Administration*
- **Travis Nicholson**, *Equal Employment Opportunity Commission*

## HOUSTON FEDERAL EXECUTIVE BOARD MEMBERS

### HFEB Policy Council

- **Mark Winchester**, *Small Business Administration*
- **Vacant**, *Vice Chair, Formerly ICE*
- **Ben Banipal**, *Environmental Protection Agency*
- **Juan Sanchez**, *Transportation Security Administration*
- **Robin Mallett**, *Department of Labor*
- **Rayford Irvin**, *Equal Employment Opportunity Commission*
- **Timothy Jeffcoat**, *Small Business Administration*
- **Nyamusi Igambi**, *U.S. Department of Commerce*
- **Ed Pringle**, *Housing and Urban Development*
- **James Thibeaux**, *U.S. Department of Homeland Security*

### HFEB Leadership Team

**Robert Musgrove**, *Executive Director*  
*National Aeronautics & Space Administration*  
[Robert.P.Musgrove@nasa.gov](mailto:Robert.P.Musgrove@nasa.gov)

**Julius Keys**, *Assistant Executive Director*  
*Defense Contract Management Agency*  
[Julius.i.keys.civ@mail.mil](mailto:Julius.i.keys.civ@mail.mil)

**Elizabeth Charles**, *Executive Assistant*  
*Small Business Administration*  
[Elizabeth.Charles@sba.gov](mailto:Elizabeth.Charles@sba.gov)

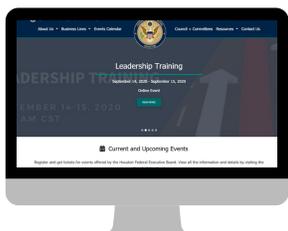
**Mark Winchester**, *Board Chair*  
*Small Business Administration*  
[Mark.Winchester@sba.gov](mailto:Mark.Winchester@sba.gov)

## GET INVOLVED!

Don't sit on the sidelines; this is **YOUR FEB**. You have an opportunity for your agency to benefit from your involvement and for you to make a greater difference in your local community. You can learn more about our initiatives by visiting the website and connecting with us on LinkedIn.

### Get involved in one of our committees:

Emergency Preparedness, Workforce Development, and Recognition Strategic Partnerships.



CHECK OUT OUR  
*New Website*  
[HTTPS://HOUSTON.FEB.GOV/](https://houston.feb.gov/)

Connect with us on

